

THE UNIVERSITY OF WESTERN ONTARIO  
DON WRIGHT FACULTY OF MUSIC  
DEPARTMENT OF MUSIC PERFORMANCE STUDIES

**REQUEST FOR DEFERRAL OF A GRADED CHAMBER MUSIC RECITAL**

2975y/3975y/4975y/9566y/9867y/Special Topics

\*"Affected Student" refers to the chamber music student whose illness/injury or circumstance requiring compassion are the grounds for their request to defer their Graded Chamber Music Recital.

\*Affected Student name: (please print) \_\_\_\_\_ Student No. \_\_\_\_\_ Date: \_\_\_\_\_

Student email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name of Faculty Chamber Music Coach: \_\_\_\_\_

Other Members of Chamber Music Group: \_\_\_\_\_

Number of pianos (if any) required for the recital \_\_\_\_\_

I hereby request a deferred Graded Chamber Music Recital for the following course number: \_\_\_\_\_

For the following reason (mark with "x"): medical \_\_\_\_\_ compassionate grounds \_\_\_\_\_

**REQUIRED DOCUMENTATION**

**Illness or Injury**

Submit the deferral form to the Undergraduate Assistant, Catherine Fraser in TC210. A medical deferral requires a doctor's certificate to be submitted to the Undergraduate Academic Counsellor, Diane Mills in TC210 (for undergraduate students) or the Graduate Program Assistant, Audrey Yardley-Jones in TC216 (for graduate students). The MPS Department Chair, Dr. Sophie Roland, decides whether to grant the deferral. There is no fee for a deferral of chamber music recital based on illness, injury or compassionate grounds. Questions regarding appropriate medical documentation should be directed to Diane Mills in TC210. Note that professional engagements, auditions, or failure to confirm in advance the chamber music coach's availability will not routinely constitute grounds for deferral. Failure to follow the above procedure may result in members of the group receiving a grade of "0" for the portion of their course grade constituted by the missed Graded Recital.

**Compassionate Grounds**

For deferrals based on compassionate grounds, (generally a significant family emergency), submit the deferral form to the Undergraduate Assistant, Catherine Fraser in TC210. You must send additional supporting documentation of a compassionate grounds request by email to the MPS Department Chair, Dr. Sophie Roland [sroland2@uwo.ca](mailto:sroland2@uwo.ca) Note that professional engagements, auditions, or failure to confirm in advance the chamber music coach's availability will not routinely constitute grounds for deferral.

There is no fee for a deferral of chamber music recital based on illness, injury or compassionate grounds. Failure to follow the above procedure may result in members of the group receiving a grade of "0" for the portion of their course grade constituted by the missed Graded Recital.

\*Affected Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chamber Music Coach's Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**DEPARTMENTAL USE ONLY**

E-mail received confirming that medical documentation to support deferral based on illness or injury has been received \_\_\_\_\_

Permission granted for deferral \_\_\_\_\_ Permission denied \_\_\_\_\_

Chair MPS Signature \_\_\_\_\_

Original Recital Date & Time \_\_\_\_\_

The following people have been notified of approved deferral:

Concert Manager, T. Wiebe, J. Starling, M. Godwin, R. Condie, B. Selves (if applicable), Chamber Music Faculty Coach, Affected Member

The following people have been notified of the new Graded Recital date/time/venue:

T. Wiebe, J. Starling, M. Godwin, R. Condie, B. Selves (if applicable)